

## Part I – Personal Information

Last names: (Mandatory Fields)

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First name: (Mandatory Fields)

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Current Occupation and Qualification: (Mandatory Fields)

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Date / place of birth: (Mandatory Fields)

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Nationality: (Mandatory Fields)

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Permanent Address: (Mandatory Fields)

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City & ZIP code: (Mandatory Fields)

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State: (Optional)

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Country: (Mandatory Fields)

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Phone Number: (Mandatory Fields)

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WhatsApp: (Optional)

---

Profile or Fan Page in Facebook: (Optional)

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Profile or Fan Page in LinkedIn: (Optional)

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Skype ID: (Mandatory Fields)

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E-Mail: (Mandatory Fields)

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Passport-Number: (Mandatory Fields)

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Gender: (Mandatory Fields)

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First language: (Mandatory Fields)

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Foreign languages: (Optional)

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Study language: (Mandatory Fields)

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English Level (25%, 50%, 75%, 100%): (Optional)

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Are you currently enrolled in the university at a different programme? (Mandatory Fields)

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How did you first learn about us? (Mandatory Fields)



### Standard Institute for Business Management Declaration:

I do hereby apply for enrolment at Standard Institute for Business Management qualifications, International Programs, if accepted, I agree to pay Tuition and Fees via wire transfer as requested by the institute billing department. I have read and understand the terms and conditions. Upon careful review, I freely submit this application for consideration. I am not in violation of any of the laws of my country.

I am fully aware of the consequences of presenting misleading or false information. All of the information I have provided is absolutely correct and I authorize Standard Institute for Business Management International Programs to conduct any and all information verification Reviews as needed. I am fully aware that if my application is accepted, any funds paid will not be refunded due to issues beyond the control of the Standard Institute for Business Management. I have read and fully understand the innovative, alternative concepts of education utilized by the Standard Institute for Business Management. I have read carefully and hereby make application for admission to the respective institute.

I hereby certify under oath that the information provided in this application is true, accurate and complete, to the best of my knowledge and I understand that any misrepresentation or omission will void my application, result in dismissal and loss of any funds paid. The Standard Institute for Business Management will not refund any tuition or any fees paid in case of false or misleading information. I understand that this application and all other records gathered for my admission files are confidential and will not be disclosed to any other person, except at by my written request or judicial order.

Standard Institute for Business Management is a recognised private institute, meeting the legal requirements for name and status of "Universidad" as well as counting on various degree programme accreditations (RVOE) by the federal government Secretary of Public Education (SEP). The applicant is fully aware that Standard Institute for Business Management is a recognised institute in Sri Lanka and it is the responsibility of the applicant to check the compliance with study laws of his/her country of residence.

#### I, the Applicant, understand:

That Standard Institute for Business Management has Recognition of the Democratic Socialist Republic of Sri Lanka.

That Standard Institute for Business Management can offer Diploma programmes and award graduate and post graduate programs with affiliated universities own programs and degrees, can collaborate internationally with universities abroad, offer dual and multiple degree programmes, and may obtain international accreditation or validation instead of or in addition to RVOE for international programmes;

That Standard Institute for Business Management is a recognised, affiliated, and listed institute in the appropriate Universities;

The appropriate affiliated universities holds accreditation by TRACCERT Training Accreditation & Certification Organization Canada. TRACCERT is a member of AAAC Association of Accrediting Agencies of Canada and a registered Accreditation and Certification Body with the Government of Canada.

That appropriate affiliated universities is certified by LAQI Latin American Quality Institute for the applied QMS;

That International Programmes of the appropriate affiliated universities are accredited as aligned to the Qualifications and Credits Framework Levels by the Quality Assurance Commission (QAC UK), recognised as an accrediting body for the purposes of Key Information Set KIS, operated and published by the UK government "Higher Education Statistics Agency", and registered as 'Accrediting Body' for access to the professions.

That appropriate affiliated universities is Accredited "Approved Centre" by AABPS (Accrediting and Assessment Bureau for Postgraduate Schools), a UK OFQUAL recognised awarding organisation.

Please type Date, Passport-number and Sign on the line below

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**Date**  
**No.**

**Signature**

**Passport**

**Enclosures & Application checklist**

- Dully signed and fully completed the application form.
- Copies of all diploma, academic degrees, certificates and credentials awarded or issued by accredited or recognized colleges, universities, postsecondary institutions of education.
- Copies of previous studies (transcripts, diploma supplement).
- All applicants are required to provide a resume or CV.
- Passport Colour Copy.
- Picture passport type (formal dress).

Please, return this form to:

**Standard Institute for Business Management [Pvt] Ltd**  
**No: 17, Parakum Place, Jayanthipura Main Road, Battaramulla, Sri Lanka**  
**Tel: 0094 113 370 397 Hot Line: 0094 777 444 966 / 773 931 931**  
**e-mail: [study@sibm.edu.lk](mailto:study@sibm.edu.lk) Web: <https://www.sibm.edu.lk> Skype: [sibm.sl](https://www.sibm.edu.lk)**

**This application cannot be processed until fully completed, handwritten signatures and dated, and send the original by email. This last page with signatures shall be scanned in a separate JPG, GIF or JPEGH file. ELECTRONIC SIGNATURES ARE NOT ACCEPTED**

***Note: Please allow up to ten (10) working days to process your application and assessment.***

FOR SIBM OFFICE OF ADMISSIONS USE ONLY	
Received & Approved by:	
Affiliated Canter Number:	
Assigned Student ID No.:	
Date of Acceptance:	

### Sworn Declaration:

I, \_\_\_\_\_, the applicant, subsequently swear that if I gain a Diploma, Degree, or Professional Certification Diploma in any field on the basis of incorrect information, suspected incorrect information, this may give me an illegal and immoral advantage by deception or other unlawful method in obtaining progress in my educational endeavours. In such circumstances, the University, prima facia, will **immediate withdraws, invalidate and revoke my award WITHOUT APPEAL.** The Institute will not refund any tuition paid or other monies paid in case of false or misleading information. The applicant immediately renounces any award that may be given in case of false and misleading information provided. The onus for ensuring the full and accurate disclosure of information rests with the applicant.

I, \_\_\_\_\_ **declare** that I understand the consequences of providing deceptive or misleading information. I understand that it is **crime** to provide misleading and or false information.

I, \_\_\_\_\_, hereby declare that all transcripts, credits, diplomas, degrees, manuscripts and other academic information submitted or to be submitted has been issued and approved by recognized institutions of higher education and that the manuscripts I will/ may submit, are my personal work(s) and have not been copied or bought, nor have I used deceptive methods to obtain them.

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*Signature*

**ELECTRONIC SIGNATURES ARE NOT ACCEPTED**

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*Complete Name*

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*Date*

Pass Port photo (Scan copy)

Pass port Copy (Scan copy)

Complete CV (Scan copy)

Educational Certifications (Scan copies)

Work Experience Documents (Scan copies)